



**PAKISTAN COUNCIL OF RESEARCH IN WATER RESOURCES (PCRWR)**  
**MAIN UNIVERSITY ROAD, GULISTAN-E-JOHAR, B-1, KARACHI**

**SITUATION VACANT**

PCRWR is looking for short time staff on temporarily basis for a period of 89 days which will be extendable subject to satisfactory performance under a short-term Research study/project. The details are as under:

<b>Title of Post</b>	<b>Salary</b>	<b>Age Limit</b>	<b>Domicile</b>	<b>No of posts</b>	<b>Place of Posting</b>	<b>Gender</b>	<b>Qualification &amp; Experience</b>
Project Coordinator	Lump-sum Rs.100,000/- (Negotiable)	30- 45 years	Merit	1	Regional Office Karachi	Male & female	<ul style="list-style-type: none"> <li>• M.A/ M.Sc (any relevant discipline of Social Sciences)</li> <li>• 3-10 years working experiences in managing community based projects/ program</li> <li>• Exceptional verbal, written, and presentation skills.</li> <li>• Knowledge about water issues particularly of drinking water in Karachi.</li> <li>• Ability to work effectively both independently and as part of a team.</li> <li>• Experience using computers for a variety of tasks.</li> <li>• Competency in Microsoft Office applications including Word, PowerPoint, Excel, and Outlook.</li> <li>• Knowledge of file management, transcription, and other administrative procedures.</li> <li>• Ability to work on tight deadlines.</li> <li>• Working experience with local government, District or provincial will be considered additional qualification.</li> </ul>

Social Mobilizer	Lump-sum Rs.50,000/- (Negotiable)	25-40 Years	Merit	2 (1 Male & 1 Female)	Regional Office Karachi	Male & Female	<ul style="list-style-type: none"> <li>• Minimum Bachelor's degree (Any relevant discipline of Social Sciences)</li> <li>• Minimum 2 years relevant work experience in working with communities</li> <li>• Working knowledge about WASH issues particularly drinking water &amp; hygiene promotion</li> <li>• Strong social mobilization skills</li> <li>• Good report writing skills</li> <li>• Ability to work in a multicultural environment</li> <li>• Proven interpersonal communication skills</li> <li>• Motivational Skills</li> <li>• Conflict Resolution skills</li> </ul>
Admin & Finance Assistant	Lump-sum Rs.50,000/-	30-40 Years	Merit	1	Regional Office Karachi	Male & Female	<p>M.A/MBA/BBA/ in Economics/Accounts/ Finance/ Administration / Minimum 03-year work experience in Admin and Finance section. Competency in Microsoft Office applications including Word, PowerPoint, Excel &amp; Outlook</p> <p>Proficiency in use of spreadsheets, word processing and computerized accounting systems</p> <p>Experience of preparing and managing budget /accounts/ ledger / cash book etc</p> <p>Higher qualification &amp; experience would be of added advantage.</p>

Research Associate	Lump-sum Rs. 40,000/-	25-40 Years	Merit	1	Regional Office Karachi	Male & Female	<ul style="list-style-type: none"> <li>• M.Sc/BS in Chemistry/ Microbiology/ Biology/ Environmental Sciences with 02 year experience in analyzing water and waste water samples for chemical &amp; microbiological parameters or 4 years lab research experience.</li> <li>• Experience of working on equipment like AAS, Spectrophotometer</li> <li>• Flame photometer</li> <li>• Field Monitoring</li> <li>• Higher qualification would be of added advantage.</li> </ul>
Research Associate	Lump-sum Rs. 40,000/	25-40 Years	Merit	1	Regional Office DRIP, Tandojam	Male	<p>M.Sc/M.E/B.E/Engr/ Civil/Agri Engineering/ Land &amp; Water Management /Soil Sciences.</p> <ul style="list-style-type: none"> <li>• Experience 02-year on Soil water plant relationship studies</li> <li>• Irrigation water management</li> <li>• Soil and water sampling /testing</li> <li>• Hand preparation research proposal</li> </ul>
Naib Qasid/Office Boy	Lump-sum Rs.20,000/	25-40 Years	Merit	1	Regional Office Karachi	Male	Under Matric, Knowledge about office discipline /decorum

**Applicant must be Degrees Holders from HEC recognized institutions**

- i. Interested candidates may apply along with detailed bio-data, a copy of National Identity Card, domicile certificate and an application form is available at [www.pcrwr.gov.pk](http://www.pcrwr.gov.pk).
- ii. The recruitment will be made purely on temporary basis for a period of 89 days, or to another period of 89 days subject to satisfactory performance of the incumbent.
- iii. These positions are purely temporary and can be terminated at any time.
- iv. Only short-listed candidates will be called for interview/test.
- v. No TA/DA will be admissible for appearing in the interview/test.
- vi. Applications along with CV should reach at PCRWR Regional Office, Main University Road, Gulistan-e-Johar, Block-1 Karachi or mail at [pcrwr.karachi@gmail.com](mailto:pcrwr.karachi@gmail.com) within 15days of the appearance of this advertisement.

Deputy Director In charge  
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